## **Carpenter Shop**

Carpentry services include installation, repair and maintenance of the following:

## Facilities – Centrally Funded Services

- Baseboard Repairs
- Ceiling Tile Replacement and Repair
- Door Repairs
- Door Closer Repairs
- Doorstop Installation
- Drywall and Plaster Repairs
- Floor Tile in Public Spaces Repair and Replacement
- Furniture in Public Spaces Repair
- Mirrors in Restrooms and Public Places Replacement
- Restroom Partition Repairs
- Roof and Roof Leaks Maintenance and Repair
- Stair Tread, Safety Strips and Guards Replacement
- Window and Glass on Building Exteriors Repair
- Wooden Railings and Steps Repair and Replacement

## **Departmental - Rechargeable Services**

- Blinds Purchase and/or Installation, Maintenance and Repairs
- Cabinets, Bookshelves, and Miscellaneous Casework -Construction, Repair, and/or Installation
- Carpets, Linoleum, Vinyl Floors, Wooden Floors, and Other Floor Surfaces in Departmental Spaces - Replacement and/or Repair
- Doors Within Controlled Space Replacements and/or Conversions
- Mirror Installation or Moving
- Office Furniture Repair
- Pictures, White Board / Chalk Board Framing, Picture Mounting, Installations or Moving
- Screens or Special Projection Equipment Mounting
- Shelves, Cabinets, Gas Cylinders, Bookshelves, File
  Cabinets, Freezers, or Other Such Furniture or Equipment Earthquake Restraint Installation

Note: These lists are not exhaustive and only include some of the most common service requests.